

**JOB OPENING  
CITY OF OLIVETTE  
BUILDING INSPECTOR II**

**SALARY RANGE:** \$55,000 – 75,000

**JOB SUMMARY:** This position supervises the Building Division staff and also reviews plans, recommends policies and procedures, oversees the review and issuance of permits and tracks complaints and violations related to property maintenance. The Building Inspector II position reports to the Director of Planning and Community Development. This is a full-time, 40 hour per week, position with benefits including vacation, holidays, health, dental, life, long-term disability, pension and tuition assistance programs.

**EDUCATION AND EXPERIENCE:**

- Associates degree in building construction technology, engineering, or related field preferred.
- Must be knowledgeable in Plan Review and International Codes.
- Minimum of five (5) years' experience, with at least three years preferred in municipal plan review, field work, inspections and project management.
- ICC Certifications as Commercial Building Inspector and Plan Examiner or obtain within 6 months of employment.
- A valid driver's license with a satisfactory driving record.

**PHYSICAL REQUIREMENTS/GENERAL WORKING CONDITIONS:**

Must be able to access all locations/areas throughout the City, must be able to climb and walk on all types of terrain in variable weather conditions. Must be able to lift up to 30 lbs. and carry up to 20 lbs.

**TO APPLY:** All applicants must submit a cover letter and resume by **Monday December 13, 2021 at 2:00 PM**. Please submit documents to Human Resources at [dmandle@olivettemo.com](mailto:dmandle@olivettemo.com), or at Olivette City Center, 1140 Dielman Road, Olivette, MO.

**THE CITY OF OLIVETTE IS AN EQUAL OPPORTUNITY EMPLOYER**