



City of Hazelwood

Now hiring: Code Enforcement Officer, Full Time

Starting salary: \$46,135 annually

Hours Needed: Monday – Friday, 8:30 a.m. to 4:30 p.m.

Our Code Enforcement Officers work out of our Public Works Dept. under the supervision of a Code Administrator. Duties include, but not limited to, Residential Occupancy Inspections, Inspecting building interiors/exterior for compliance with Municipal Codes, and City Ordinances. Responds to complaints, mediates disputes and resolves neighborhood problems regarding code violations. Answers phone calls, testifies in court when necessary, prepares reports, and other duties as assigned. Qualifications: high school diploma, or equivalent with vocational/technical training with a minimum of one year of building code, inspection or related experience, or any combination of education and experience that provides equivalent knowledge, skills and abilities and appropriate ICC Certifications, along with a valid driver's license and computer knowledge. The City offers an excellent benefits package including pension, medical, dental, vision, life insurance, paid sick leave, and 10 paid holidays. An employment application is required and can be downloaded from our website, www.hazelwoodmo.org, or picked up at City Hall, 415 Elm Grove Ln., Hazelwood, MO 63042. If downloading, go to the website, scroll down to "jobs", click on "job settings", to the right you'll see "download application". Application can be submitted in person, mailed or emailed to HR@hazelwoodmo.org